

January 7, 2026

Dear Briarcroft of Woodbury Homeowner,

This letter is to notify you of the Annual Meeting of Members of Briarcroft of Woodbury, a Minnesota non-profit corporation. The meeting will be held on Wednesday, February 4, 2026, at 6:00 p.m.

The purpose of this meeting is to:

- Elect one (1) member to the Board of Directors for a three-year term.

Any member of the association is encouraged to nominate themselves or another member for the Board of Directors by completing the enclosed nomination form. If you are interested in being placed on the ballot, please return the form by **February 2, 2026**, via mail to the address listed on the enclosed return envelope, or email to rich.junghans@fsresidential.com.

Voting will take place by secret ballot during the meeting, or by proxy if you are unable to attend.

We look forward to your participation at the Annual Meeting and appreciate your continued involvement in the association.

Sincerely,

FirstService Residential Minnesota, Inc.



Rich Junghans
Association Manager

RJ/ck

Enclosure

Briarcroft of Woodbury
c/o Rich Junghans
FirstService Residential
8100 Old Cedar Ave S Ste 300
Minneapolis, MN 55425

Dear Mr. Rich Junghans:

In accordance with the procedures adopted by the Board of Directors of Briarcroft of Woodbury, I(we) hereby nominate myself and/or the following other member(s) to serve on the Board of Directors of Briarcroft of Woodbury, the election results to be announced at the Annual Meeting of Members on February 4, 2026:

- 1) _____
(Insert Name)

- 2) _____
(Insert Name)

- 3) _____
(Insert Name)

I(We) understand that each person nominated will be contacted in advance of the meeting to determine his or her willingness to accept the nomination.

Yours very truly,

Name

Unit #

Name

Unit #

_____, 2026
Date

Please complete and return to the offices of FirstService Residential on or prior to February 2, 2026, in the enclosed self-addressed envelope.